



The Catholic Women's League of Canada
Response to COVID-19 Pandemic: Office Reopening

May 5, 2020 – FOR IMMEDIATE DISTRIBUTION THROUGH LEAGUE CHANNELS

National office advises all members that the office will gradually reopen starting Monday, May 11, 2020 as permitted by the provincial government. The office had previously been closed since April 1st to comply with orders under Section 67 of *The Public Health Act*, issued on March 30, 2020 by the Province of Manitoba.

Continued compliance for reopening prohibits persons other than staff from entering the office. The order department will resume operations; however, members should expect longer delivery times due to increased demands placed on Canada Post. One staff member will be available at the office to answer the telephone from Monday through Friday, 8:30 a.m. until 4:30 p.m., with the exception of the lunch hour from noon until 1:00 p.m.

Staff continue to be available to process membership, facilitate communication and direct inquiries and will continue to work remotely when not scheduled for an office day. They may be contacted electronically at the following e-mail addresses:

Kim Scammell	Executive Director	executivedirector@cw1.ca
Valroy Anderson	Senior Accounting Clerk	accounting@cw1.ca
Amanda McCormick	Executive Secretary	communications@cw1.ca
Katherine Choi	Membership Coordinator	membership@cw1.ca
Marion Wong	Office Assistant	officeassistant@cw1.ca
Kerri Sylvester	Project Coordinator	projects@cw1.ca

General inquiries may be sent to info@cw1.ca.

We thank you in advance for your understanding, and we will keep you apprised of any changes to the orders.

God bless,

Kim Scammell
Executive Director